



# IDAHO DEPARTMENT OF HEALTH & WELFARE

C.L. "BUTCH" OTTER – GOVERNOR  
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BUREAU OF VITAL RECORDS AND HEALTH STATISTICS  
DIVISION OF PUBLIC HEALTH  
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## NOTICE OF VITAL RECORDS FEES EFFECTIVE JULY 1, 2015

The following is a list of fees for documents and services at the Idaho Bureau of Vital Records and Health Statistics:

### CERTIFIED COPIES (Per Copy):

BIRTH, STILLBIRTH, MARRIAGE, DIVORCE, DEATH CERTIFICATE \$16.00  
*(Add special handling fee of \$5.00 to receive the first certified photocopy of any record)*

### SEARCHES FOR VITAL RECORDS (Per Event):

SEARCHES FOR BIRTH, STILLBIRTH, MARRIAGE, DIVORCE, DEATH \$16.00

### MANUAL VERIFICATION OF VITAL RECORDS FOR GOVERNMENT

AGENCIES (Per Record): *(Only if exact information is supplied)* \$10.00

### LEGAL AMENDMENT:

*(Fees below include filing/processing only. Certified copies may be ordered for an additional per copy fee.)*

FILE A DELAYED CERTIFICATE OF ANY EVENT \$25.00  
PROCESS COURT-ORDERED NAME CHANGE \$20.00  
PROCESS ADOPTION \$20.00  
PROCESS PATERNITY ACTION \$20.00  
PROCESS COURT DETERMINATION OF PARENTAGE \$20.00  
PROCESS CORRECTION OF AN ERROR *(if the event occurred less than 1 year ago)* \$0.00  
PROCESS CORRECTION OF AN ERROR *(if the event occurred over 1 year ago)* \$20.00  
CERTIFICATE EXCHANGE *(per copy, only within 60 days of a correction of an error)* \$5.00

### REGISTRATIONS:

VOLUNTARY ADOPTION REGISTRY \$10.00  
REGISTRATION OF NOTICE OF COMMENCEMENT  
OF PATERNITY PROCEEDINGS *(Putative Father Registry)* \$10.00  
REGISTRATION OF NOTICE OF CLAIM  
OF PARENTAL RIGHTS *(Abandoned Child Registry)* \$0.00  
SEARCH OF THE PUTATIVE FATHER AND ABANDONED CHILD REGISTRIES \$16.00

### ADDITIONAL FEES:

If you request expedited processing of your certificate order or your request for a legal amendment, priority processing will be added upon receipt of your written request for RUSH service and the applicable priority processing fee.

PRIORITY PROCESSING CERTIFICATE REQUESTS \$10.00 per event ordered  
PRIORITY PROCESSING LEGAL ACTIONS \$25.00 per legal action

Please write the word **RUSH** in large print on the outside front of the envelope to us. **This fee does not include expedited shipping.** If express shipping is desired, you may express mail your request to us and include a prepaid self-addressed express envelope for return delivery. We cannot send your order C.O.D.

*Rush fees paid are non-refundable and will be forfeited if we do not receive a response within 90 days to our request for additional information or documentation or both.*

If you are submitting your request for certificates by fax or paying by credit card, there will be an additional \$10.50 in special handling fees. For information on this service, please visit our web site at [www.vitalrecords.dhw.idaho.gov](http://www.vitalrecords.dhw.idaho.gov).