



EHR Incentive Programs

A program of the Centers for Medicare & Medicaid Services

Idaho Medicaid EHR Incentive Program Attestation Preparation

These are important steps providers should take now to prepare to participate in the Idaho Medicaid EHR Incentive Payment Program:

- Visit our Idaho Medicaid EHR Incentive Program website often for program information and updates. Here you may subscribe to receive email alerts when updates are made to the site.
- Determine if you are eligible for either the Medicare or Medicaid EHR Incentive Programs. Eligibility guidelines are available on the CMS Eligibility web page. You can also use the CMS Eligibility Wizard or decision tool that is available to help with this determination.
- EPs need to decide whether to apply for Medicare or Medicaid incentives. The CMS Eligibility web page has Tip Sheets and a Decision Tool available on their website to assist EPs with this decision. EHs qualify for both Medicare and Medicaid incentive payments.
- EHs applying for both Medicare and Medicaid incentive payments must be enrolled in the PECOS. Information on how to verify PECOS enrollment information is available through the CMS website and in CMS's Hospital PECOS Enrollment Information sheet.
- Confirm that you have an active NPI number. Visit the NPPES website for more information.
- Verify that your EHR technology meets certification requirements. Information about CEHRT can be found on the CMS CEHRT web page. There is a list of EHR systems that meet the requirements on the ONC Certified Health IT Product List web page. A CMS EHR Certification ID is required for attestation for the Medicaid Incentive Program.
- Register as a vendor with the state of Idaho. In order to receive a payment, the recipient must be a vendor with the state of Idaho. If the EP is receiving the payment directly, that EP must be a vendor. If the EP is reassigning the payment to the clinic, the clinic must be a vendor. If you are unsure if you are already a vendor, please call the EHR help desk at (208) 332-7989.
 - Also see "Becoming a Vendor" under the General Information section of Idaho Medicaid's EHR web page for more information.

The following types of information will need to be provided when you are ready to apply/attest to the Idaho Medicaid EHR Incentive Program:

- CMS assigned Registration ID (assigned when registering at the CMS site)
- CCN (see the CMS Certified EHR Technology web page)
- Documentation to support AIU/MU of a CEHRT, which must be one of the following:



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- Signed Vendor Contract –this should be dated, indicate what is being purchased and by whom and it needs to be signed by both parties
- User Agreement – this should be dated, indicate what the product being used is and it needs to be signed by both parties
- Receipt of Purchase – needs to indicate the date of purchase, the product and entity that purchased it
- Lease Agreement - needs to indicate the dates the lease covers, the product being leased and it needs to be signed by both parties
- Or other legally binding documentation
- Copy of a voided check, which should include identifying information for the certified EHR product
- Documentation, with a date within the program year you are attesting to, supporting the number of licenses available at each clinic or practice for the EHR (does not apply to hospitals)
- PV report
- Proxy Roster Worksheet where applicable (please see the Forms for Providers section of the Idaho Medicaid EHR web page)

Meaningful Use Documentation for EPs

- Core Measures: 1 de-identified report from the CEHRT used for a core attestation item
- Menu Measures: 1 de-identified report from the CEHRT used for a menu attestation item
- CQM Measures: 1 de-identified report from the CEHRT used for a CQM attestation item

When naming your documents, please use the following naming conventions:

- For Core Measures use the EP's last name, Core number (in IIMS) you are attesting to and date (e.g., smith mucore6 mmddy)
- For Menu Measures use the EP's last name, Menu number (in IIMS) you are attesting to and date (e.g., smith mumenu8 mmddy)
- For CQM Measures use the EP's last name, CQM number (assigned by CMS and in IIMS) you are attesting to and date (e.g., smith NQF0024 mmddy)

More information about the Idaho Medicaid EHR Incentive Program can be found at <http://healthandwelfare.idaho.gov/default.aspx?TabId=1405>.