

REGION IV BEHAVIORAL HEALTH BOARD MINUTES

December 11, 2014 - 11:00 a.m. to 5:00 PM

Region 4 Offices Westgate Campus, Room 131

1720 Westgate Drive, Boise, ID 83704

Presiding Officer: Christopher Saunders, Chair

Board Attendees: Jennifer Burlage, Jeremy Clark, Trini DeMarco, Greg Dickerson, Elizabeth Francis, Winslow Gerrish, Steve Graci, Elt Hasbrouck, Brandi Hissong, Kelly Jennings, Kim Keys, Amy Korb, Rhea Morrison, Shelley Retter, Christopher Saunders, Christy Sofaly, Christina Smith, Jim Tibbs, Ken Widick, Vicki Wilkins, Jess Wojcik, and Laura Thomas (staff)

Members of the Public: Chris Christopher (Pioneer Health), Liza Clinger (IDJC), LaDessa Foster (BPA), Vanessa Johnson (Access BHS), Eric Kafka (Alliance Family Services), Gina Westcott (DHW)

Guest Presenters: Sara Bartles (BPA), Rob Christensen (DHW), Amy Jeppesen (Recovery 4 Life), Sheriff Gary Raney (ACSO)

Board Excused Absences: Sabrina Swope

Agenda	Presenter	Discussion	Action/Next Steps
Introductions Consent Agenda approval	Chris Saunders	Meeting called to order; introductions were made for all in attendance. Jennifer Burlage, the new region 4 DHW BH Program Manager, was seated as a new board member, appointed to finish the term vacated by Gina Westcott. A unanimous consent agenda vote approved the agenda and November minutes. Laura noted that Sabrina Swope’s grandmother passed away the night before and said condolences had been expressed.	Consent agenda approved
Old Business –Draft#2 bylaws review; attachment of officers and duties, and review of draft policies and procedures – email voting, conduct committee	Chris Saunders	The Board reviewed the draft bylaws updated to include all board decisions made to date (see meeting documents). This second draft of the bylaws also included the attachment of officers and duties and first drafts of a) policy on conduct with 2 sample draft conduct codes, and b) email voting. After considerable discussion on the draft policies and recent letters of support email correspondence, the following actions were taken: Motion to accept Sample #2 of a conduct code as the base framework for further development/refinement by board member volunteer committee made by Commissioner Hasbrouck. Motion seconded and unanimously approved. Volunteers for committee: Amy Korb, Greg Dickerson, Jess Wojcik and Steve Graci. Board members will send their ideas for inclusion in the conduct code to Amy Korb via email by Friday, December 19, 2014.	Board members will send ideas for inclusion in the code of conduct to Amy Korb by December 19, 2014. Laura will record decisions as

<p>Conflict of Interest</p> <p>Follow up on Optum Questions (Oct Mtg)</p>	<p>Laura Thomas</p> <p>Amy Korb</p>	<p>Motion that no provision for an appeal process will be in the policy for termination from the board due to conduct reasons was made by Christy Sofaly. Motion was seconded and unanimously approved.</p> <p>Motion to remove email voting from the draft bylaws was made by Kelly Jennings. Motion was seconded and unanimously approved.</p> <p>The board requested Laura draft a letter of support request policy and procedure for review at the next board meeting.</p> <p>Conflict of Interest forms – Laura asked for completed forms to be turned in to her.</p> <p>Amy noted she has not received additional answers from Optum and will update the board when the answers are received.</p>	<p>appropriate in draft bylaws, policies and procedures and draft new policies and procedures for review at the next meeting.</p>
<p>Idaho Youth Treatment Program Presentation (IYTP)</p>	<p>Sara Bartles (BPA), Rob Christensen (DHW), Amy Jeppesen (Recovery 4 Life),</p>	<p>Rob Christensen provided a written summary (see meeting documents) of the IYTP program, for ages 18-25, funded by a federal grant. A brief oral report of the program’s initial success was provided by all three speakers. Sara Bartles and Amy Jeppesen shared information on the advisory group of Transition Aged Youth (TAY, 18-25 years). They shared the tips for success they learned in the process of engaging members of this community population. The TAY Advisory group helps strengthen programming for TAY. The local TAY advisory group is a potential resource for the board to consider when developing relationships with regional consumers.</p>	
<p>New Business Treasurer Election Budget Requests Statutory Committee Requirements</p>	<p>Chris Saunders</p> <p>Laura Thomas</p>	<p>The office of treasurer was vacated with the resignation of Gina Westcott. Chris called for nominations; Greg Dickerson nominated Jennifer Burlage. Nomination was seconded and no further nominations received. Board voted unanimously to elect Jennifer as treasurer.</p> <p>Laura requested expense approval for mileage reimbursement for a board member (Elmore county) to attend this meeting and approval of meeting expenses (meal and supplies). She noted that the lunch and afternoon snacks were provided within the refreshments budget figure (\$7.50/person) rather than the lunch allotment (\$10.50/person). Rhea Morrison made a motion to approve the expenses; motion was seconded and unanimously approved.</p>	<p>Jennifer Burlage was elected treasurer.</p>

<p>Announcements Next Meeting Agenda</p>	<p>Laura Thomas</p>	<p>Due to time constraints, the statutory committee requirements topic will be taken up at the January board meeting.</p> <p>The board requested an update on structure options, with pros and cons delineated at the next board meeting. Laura will prepare that information.</p> <p>Laura asked members to send her any agenda items for the next meeting by December 22, 2014. The next meeting is January 8, 2015 – please note that the second Thursday of the month is in the first full week of January after the New Year’s holiday.</p> <p>Board meeting adjourned at 12:55 p.m. for a break prior to the working session.</p>	<p>Send agenda items for next meeting to Laura by December 22, 2014</p>
<p>Mission and Vision working session</p>	<p>Sheriff Gary Raney, Facilitator</p>	<p>Mission and Vision Board working session convened at 1:10 pm</p> <p>Sheriff Gary Raney, Ada County Sheriff’s Office, facilitated the board’s working session on Mission and Vision Development. At the end of the session, the following draft statements were developed.</p> <p>Vision: An integrated health system accessible to everyone.</p> <p>Mission: We improve behavioral health by developing solutions with our communities.</p> <p>The board agreed to re-visit this work and continue on values development after the regularly scheduled March 12, 2015 board meeting.</p> <p>Working session ended at approximately 3:30 p.m.</p>	<p>Board members please reserve March 12, 2015 from 11 am to 5 pm for the regular board meeting and next working session on Mission, Vision and Values</p>

Next meeting is January 8, 2015, 11:00 a.m. to 1:00 pm in Room 131 of Region 4 offices, 1720 Westgate Drive, Boise, ID 83704
The board working session on Mission, Vision and Values will follow the March 12, 2015 board meeting, from 1 to 5 pm.