

**Idaho State Planning Council on Mental Health**  
**April 25th, 2014**

<b>Idaho State Planning Council on Mental Health Summary of Assignments and Decisions</b> <b>April 25th, 2014</b>		
Attendees: Stan Calder, Linda Johann, Jennifer Griffis, Linda Hatzenbuehler, Kim Jardine-Dickerson, Eida Catalano, Rick Huber, Gary Hamilton, Martha Ekhoﬀ, Teresa Wolf Absent: Lynne Whiting, Julie Williams Guests: Casey Moyer, Ross Edmunds, Rosie Andueza, Katie Morales, Marianne King		
<b>SUMMARY OF ASSIGNMENTS</b>	<b>Assigned to</b>	<b>Due Date</b>
Katie Morales will set up the Readiness Criteria Committee meeting for early June and will send an email out with potential dates/times/locations.	Katie Morales	ASAP
Kathy Skippen will attend the Readiness Criteria Committee meeting and aid the group in creating the criteria and supporting documents.	Kathie Skippen	<b>June 1st</b>
Casey Moyer and Katie will set up dates to do an online meeting/conference call to develop membership for the new council.	Casey Moyer, Katie Morales	ASAP
Teresa will work on the Idaho Behavioral Health Planning Council (IBHPC) membership application	Teresa Wolf	Before membership committee meeting
Ross will send talking points to Linda Hatzenbuehler with information about the logistics of the proposed legislation that was passed.	Ross Edmunds	<b>June 1st</b>
Jennifer Griffis will send Linda Hatzenbuehler information about the progress/process of Jeff D. to include in the Letter to the Governor.	Jennifer Griffis	<b>June 1st</b>
Katie will send Linda Hatzenbuehler the list of topics for the Letter to the Governor that were brainstormed at the January State Planning Council meeting (SPC).	Katie Morales	<b>June 1st</b>
Rosie will send information to Linda Hatzenbuehler about recovery centers to include in the Letter to the Governor.	Rosie Andueza	<b>June 1st</b>
<b>SUMMARY OF DECISIONS</b>		
<b>Review of the Minutes and of the Agenda:</b> -The council will not review the proposed by-laws until the first IBHPC meeting in August -Kim Jardine-Dickerson made the motion to approve the January 2014 minutes. Linda Johann seconded the motion, motion carried.		
<b>Readiness Criteria Meeting:</b> -The Readiness Criteria Committee will include people who attended the October work group meeting, and Kim Jardine-Dickerson.  -Kathy Skippen will be invited to the meeting to aid the council in establishing the readiness criteria.  -The committee will meet for a 2-day meeting in June to establish the readiness criteria for the regional boards.		

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<b>Membership Committee:</b> -The Membership Committee will include the people that attended the October work group meeting because of their work on the membership matrix.		
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**1. THE VISION - IDAHO STATE PLANNING COUNCIL ON BEHAVIORAL HEALTH:**

The vision of the Behavioral Health Council needs to come from the council members, not from the Division of Behavioral Health.

The three main responsibilities of the council (the Letter to the Governor, the award ceremony, and advising the legislature on mental health) will change with the legislation and will include the opportunity for more responsibilities.

One of the new roles of the council is to establish readiness criteria. The three options available for the regional boards are:

1. Advisory (continue to function as they are currently)
2. Become a state entity (this would include having fiscal control, creating policies, etc.)
3. Partner with a public entity

Ross suggests a small group of the council meet to work on the readiness criteria for the regional boards. IDHW could also provide someone to advise the group on the legal requirements if the regional boards decide to become a state entity. The readiness criteria should be simple and practical, for example requiring the RBHB to submit a list of the executive and board membership, their treatment plans, employee policies, etc.

**Decision:**

- Kathy Skippen will attend the Readiness Criteria Committee meeting and aid the group in creating the criteria and supporting documents.
- The Readiness Criteria Committee will include people who attended the October work group meeting; Kim Jardine-Dickerson will also be included in that committee.
- The committee will meet sometime in June; Katie will coordinate with the group and schedule a meeting place and time.

**2. MEMBERSHIP**

The other responsibility of the council is to work on filling membership for the IBHPC; the existing council members will create a committee to begin recruiting members.

**Discussion – Membership Committee:**

- A small group of the council and several substance use disorder (SUD) representatives met in October and created a membership matrix. It is suggested that all who attended and participated in October will be invited to be on the Ad Hoc Membership Committee.
- The matrix should help serve as a guide for the membership search, once key Behavioral Health (BH) agencies and organizations know it exists and what membership positions the council is looking for, they can help provide recommendations for membership.
- Need to communicate to the Governor’s office about the need for membership to be staggered between year and two year appointments.

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**Decision:**

- The membership committee will be called the Ad Hoc Idaho Behavioral Health Council Membership Planning Committee; its membership will be comprised of the attendees at the October Work Group meeting.
- Casey will help facilitate the Ad Hoc Membership Committee meeting.

**3. GOVERNOR'S REPORT:**

**Discussion – what should be included in the Governor's Report?**

- The legislation and the impact it will have on the council and the regional boards, including information about the three options the regional boards now have. Include how the IBHPC membership will be inclusive of both MH and SUD representatives.
- Appreciation to the Governor and Legislature for supporting and passing the proposed legislation.
- More information about the logistics of the crisis centers: start-up/ongoing funding, etc.
- Jeff D. process/progress
- Support the expansion of Medicaid
- Idaho Health Care Exchange and Optum Idaho
- Support of using tele-health services
- Peer Specialists and Family Support Specialists

**Decisions:**

- Ross will send talking points to Linda Hatzenbuehler about the legislation.
- Jennifer will ask the Jeff D. committee about what information can be included in the report.
- Rosie will send a paragraph about the recovery centers and Recovery Idaho