



IDAHO DEPARTMENT OF  
**HEALTH & WELFARE**

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**INFORMATIONAL LETTER #2015-08**

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**DATE:** March 18, 2015

**TO:** ALL LONG TERM CARE FACILITIES IN IDAHO

**FROM:** DEBBY RANSOM, R.N., R.H.I.T., Chief  
Bureau of Facility Standards

**SUBJECT:** **Electronic Plans of Correction (ePOC)**

We are pleased to announce the availability of the electronic plan of correction (ePOC) for the management of submission of Plans of Correction. Use of the ePOC process will reduce process time for managing the documentation, cost, and submission of the plan of correction for surveys. As of January, 2015, there were over 1,600 providers in five states enrolled in this system and more than 4,400 surveys processed. The states currently using ePOC report the provider community is very satisfied with this process.

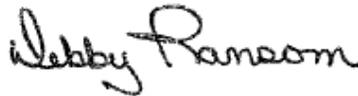
We provided initial information sharing on this new process at the Idaho Health Care Association's Winter Conference, on Wednesday, February 18, 2015. The information for the ePOC process can be found on our website at <http://idaholtc.dhw.idaho.gov>. The site contains a manual on the use of the system, information on how to access the system, contact information, as well as the slides from the Winter Conference presentation.

We strongly encourage you to participate in this process. To participate you must follow the process as defined by the Centers for Medicare/Medicaid Services (CMS). CMS has determined the maximum number of participants for a single facility is four – that number does not include staff members who already access the Minimum Data Set (MDS) system, as that is a separate application. The application process can take up to two weeks to complete. Once the facility has its first successful application for access, the facility must notify our office. Please e-mail notification to [FSB@dhw.idaho.gov](mailto:FSB@dhw.idaho.gov). We will then activate the ePOC system for your facility. Participation in this process relates only to the plan of correction documentation and submission. The ePOC process

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has no impact, or bearing, on the Informal Dispute Resolution (IDR) or Independent Informal Dispute Resolution (IIDR) process or any other systems not directly related to the plan of correction.

Please feel free to contact Stan Rennaux at 208-334-6626, option 5 with any questions or concerns relating to the ePOC process.



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DEBBY RANSOM, R.N., R.H.I.T., Chief  
Bureau of Facility Standards

DR/nm  
c: Idaho Health Care Association