

# Children's Residential Care Licensing Unit Highlights

Idaho Department of Health & Welfare Division of Family and Community Services

## What is Interstate Compact or ICPC?

The Interstate Compact on the Placement of Children (ICPC) is a binding agreement between all 50 states, the District of Columbia and the U.S. Virgin Islands. It sets forth the requirements that must be met before a child can be placed from one state into another state. The Compact ensures prospective placements are safe and suitable before approval, and it ensures the individual or entity placing the child remains legally and financially responsible for the child following placement. More information is available on the

[Interstate Foster/Adoptive Placements page](#)

State agencies and courts must comply with Compact law when placing children in treatment facilities, in foster homes, or with the child's relatives (including birth parents) who live in another state. The ICPC also applies when private adoptions occur across state lines. It also applies to private parent placements of children in residential treatment facilities, group homes, and other licensed facilities. Information about ICPC offices in all

states can be accessed at [icpc.aphsa.org](http://icpc.aphsa.org)

If your agency is working with children from out of state, make sure you are complying with ICPC. Training, prepared specifically for licensed children's facilities will be offered in three convenient locations: Pocatello, Boise and Coeur d'Alene.

**Presenter: Chera Kelsey, Idaho ICPC Administrator** (licensing staff will be in attendance for questions)

**Adoption Agencies will attend a separate meeting.**

## ICPC Training For Residential Care Providers

**June 19th, Thurs.**

**1:30pm—3:30pm**

**(Mountain Time)**

Coeur d'Alene Office  
1250 Ironwood Dr.

Pocatello Office  
1070 Hiline Road Room 230

Boise Office  
450 W State St 7th Floor

## When should incident reports be written and when should a licensing specialist be contacted?

Facilities should initiate an incident report anytime anything unusual happens. This includes: Runaway, Suicide attempt, Hospitalization, Injury/illness, reports of abuse or neglect against staff, all physical altercations, sexual contact, all restraints, property damage, missed medication, fire, vehicle accident, police involvement or any other event that is not part of the normal program operations. It is important that incident reports include: names of staff involved, narrative of the precipitating events, narrative of the event, and a follow-up narrative.

Report the following to your licensing specialist 30 days prior to: Organization name change, change in services or change in type of children being served, increase in capacity, organization moves, closes or changes ownership.

Report within one (1) working day: Fire, Hospitalization, Change in Chief Administrator, Employee investigated for child abuse or neglect.

Report Immediately: Death of a child

In addition, please report the following to your Licensing Specialist within (1) working day: Unauthorized absences (runaways), police involvement, any serious grievance or complaint, any incident that may attract media attention to your organization.

Questions: Contact your Licensing Specialist

Remember: *It is better to over report than under report.*

### Contact Licensing

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