

### III. AUTHORIZATION FOR FINAL DISPOSITION -TRANSIT PERMIT

The Authorization for Final Disposition -Transit Permit is the second copy of the multi-part Certificate of Death and should be completed and distributed in the manner described below.

**Part two (blue) -- Authorization for Final Disposition-Transit Permit** is to be forwarded to the certifying physician, physician assistant or advanced practice professional nurse for signature/authorization for final disposal or removal from this state of the body only in the case of naturally caused deaths. The coroner must sign if the death is a coroner's case, whether or not the death was caused by external events. In the case of cremation, the coroner must also give additional authorization.

The signed Authorization-Transit Permit shall be returned to the mortician. This form must accompany the body to final disposition. When used as a transit permit for transportation by a common carrier, the permit must be attached to the shipping container.

When used as a permit for cremation, the crematory authority must retain the permit as a record of approved disposal of the remains. A photocopy of the Authorization-Transit Permit may be made for a cemetery sexton who requires the authorization to bury cremated remains.

#### IV. 24-HOUR REPORT OF DEATH

The 24-Hour Report of Death is the third copy of the multi-part Certificate of Death and should be sent to the Local Registrar within 24 hours.

**Part three (pink) -- 24 Hour Report of Death** is to be sent by the mortician to the Local Registrar of the district in which death occurred or the body was found within 24 hours after the mortician takes possession of the body. The mortician needs to complete the name of the deceased, date and place of death, his or her signature and license number, the funeral facility name and address, and the name and address of the certifier. The Report of Death should then be forwarded immediately to the Local Registrar.

The Local Registrar should place this report in a tickler file and use it as a follow back tool to ensure that a Certificate of Death is received for each reported death. If a completed death certificate for a person named on a 24-Hour Report of Death is not received by the Local Registrar within 5 days, the Local Registrar should contact the mortician. A 24-Hour Report of Death and a completed death certificate must be received by the Local Registrar for each death occurring or body found within their registration district.