



DIRECT BILL FOR WIC-ELIGIBLE NUTRITIONALS AND THERAPEUTIC FORMULA

This form replaces WIC checks and must be completed and signed by a WIC Registered Dietitian.

- First and last day of use should be as close as possible to mirror the check issuance cycle dates.
- We issue by calendar months. Watch that dates don't overlap to avoid overissuance.
- If it is after the 15th a half package should be issued.

- Remember that Idaho "rounds down." This means 6.8 cans would be 6 cans.
- The quantity is the amount to be ordered.
- The FNB is the minimum amount that can be issued.
- The MMA cannot be exceeded. The goal is to issue the MMA or issue as close to the MMA as possible.
- It is important to know the forms and sizes of the product (can, bottle etc. available to determine the order amount, but staff should not worry about order sizes/shipping (#/cases etc.).

- Direct bills are issued month to month and adjusted as needed.
- They cannot be issued in advance.

Clinic No. _____

First Day to Use: 1/6/14 Last Day to Use: 1/31/14

_____ is authorized to receive the following special nutritional supplement for
Responsible Adult _____

Participant Name _____ ID# _____ Age 4m/o Category I % Breastfeeding 50%

Quantity Ordered (Please specify cans, oz, 4-pk, etc.) 5 cans

Full Nutrition Benefit / Maximum Monthly Allowance (WIC RD use only) (4 cans/ 5 cans)

Therapeutic Formula / Nutritionals PurAmino

Need for product must be evaluated monthly.

Registered Dietitian _____

Vendor Name _____

Address _____

City _____ Zip Code _____

I verify that the information listed above is correct to receive and/or order special nutritional supplement(s).

Responsible Adult Signature _____ Date _____

- Age, Catg, %BF and if a food package (solids) are being issued (or not) are all factors that need to be considered in order to issue the correct amount of formula.
- Policy Reminders:
 - Issuance is based on age on the day of issuance.
 - Infants older than 6 months not being issued solids are eligible for more formula (the amount they received at 4-5 m/o).
 - Manufacturer's guidelines for product by age should be followed unless allowable per policy (i.e. cannot issue a product indicated for a 12 m/o to an 11 m/o).

- The Formula Handbook has tables with the allowable amounts of formula/ nutritionals for all catg, what food packages are available, and a full product guide (to determine reconstituted amounts).
- The Formula handbook can be accessed through WISPr and the WIC website.

VENDOR – Please send this form with an invoice and/or register tape showing product, amount and price to:

Idaho WIC Program
Department of Health & Welfare
P.O. Box 83720
Boise, ID 83720-0036

Reimbursement will not be made unless a completed copy of this form is included with the invoice.

The WIC Program is an equal opportunity provider and employer.